

2018-2019

Student HANDBOOK

Language for Careers
(International Program)

Faculty of Humanities
Srinakharinwirot University

Introduction

Welcome to Language for Careers International Program.

This is your University Student Handbook. It will give you all the details you need in order to fully understand what our program is all about. In addition, this comprehensive guide will answer every question you might have about the program.

Language for Careers is one of the most prominent international undergraduate studies in Thailand. Our ultimate goal is to assist you on your journey to becoming a competent individual in a globally diverse environment. The program's objectives are to foster people adept in various career paths while helping them achieve a higher level of language proficiency, in order for them to be effective in their field of work and for them to positively make an impact in the society.

We hope you have a successful and enjoyable time with us.

LCI team

Program's Profile

The Bachelor of Arts in Language for Careers International Program at Srinakharinwirot University (SWU) is a four-year program designed to prepare workforce for global business setting. Students must participate in a 3-month internship locally or internationally. The LCI program was approved by the Office of the Higher Education Commission on November 10th, 2014. The program admitted the first batch of students in August 2015 with 80 students enrolled in the program. We offer 3 major tracks: language for business, language for hospitality management and language for mass communication. At present, we offer Chinese, Japanese and German to be chosen for minor courses.

Program's Philosophy

“World-class competence in languages, careers, and integrity”

Expected Learning Outcomes

- Communicate effectively both in daily life and at work
- Acquire fundamental knowledge and skills in business and hospitality
- Develop IT skills
- Become a good citizen of the country and the world



Srinakharinwirot University
Academic Calendar 2018

Date	Time	Activities	Venue
July 2018			
Mon 9 July – Fri 17 Aug 2018		Request for over minimum credit limit registration / course transfer / institute transfer (semester 1/2018)	Educational Service Division
Fri 20 July 2018	9:00 – 12:00	Academic advisor meeting	2 nd floor, Research and Continuing Education Building
Mon 23 – Sun 29 July 2018	24 hrs	Registration and payment of tuition fee (semester 1/2018)	http://supreme.swu.ac.th
Mon 30 July 2018		Substitute holiday for King Rama X's birthday	
August 2018			
Thu 2 – Mon 6 Aug 2018		- RG 4 (registration summary) for semester 1/2018 printed by Faculties - RG 5 (registration result) for semester 1/2018 verified and printed by students - RG 7/1 (list of registered students) for semester 1/2018 printed by instructors	http://supreme.swu.ac.th
Tue 7 – Fri 10 Aug 2018		New students' orientation and "SWU students' identity development" camp	Ongkharak Campus
Thu 9 Aug 2018		Online submissions for TQF3 and TQF4 (semester 1/2018)	http://tqf.swu.ac.th/
Mon 13 Aug 2018		Substitute holiday for Her Majesty Queen Sirikit's birthday	
First Semester: Tue 14 August 2018 – Tue 18 December 2018			
Tue 14 Aug 2018		Instruction begins	
Fri 17 Aug 2018	8:30 – 16:30	Last day for over minimum credit limit registration (semester 1/2018)	Educational Service Division
Mon 20 – Mon 27 Aug 2018	24 hrs	Add - Drop (semester 1/2018)	http://supreme.swu.ac.th
Thu 23 Aug 2018	8:30 – 16:30	Last day for changing class schedule of semester 1/2018	Educational Service Division
Tue 28 Aug 2018		Late payment penalty (30 baht per day)	Educational Service Division

Date	Time	Activities	Venue
Wed 29 Aug 2018	8:30 – 15:00	- RG 5 (registration result) verified and printed by students - RG 7/2 (list of registered students who have paid tuition fees) printed by instructors	http://supreme.swu.ac.th
Thu 30 Aug – Mon 19 Nov 2018	8:30 – 16:30	Withdrawal period (semester 1/2018)	Educational Service Division
September 2018			
Mon 3 Sept – Tue 16 Oct 2018		Graduation request (semester 1/2018)	http://supreme.swu.ac.th
Thu 6 Sept 2018	8:30 – 12:00	Teacher appreciation ceremony	Ongkharak Campus
Fri 7 Sept 2018	8:30 – 16:30	Last day for submitting the “P” grade change for semester 2/2017 and 3/2017	http://supreme.swu.ac.th
October 2018			
Fri 5 Oct 2018	8:30 – 16:30	Last day for Late payment (30 baht per day penalty)	Educational Service Division
Mon 8 – Fri 12 Oct 2018		Midterm Examination	
Mon 15 Oct 2018		Substitute holiday for King Bhumibol Memorial Day	
Tue 16 Oct 2018	23:00	Last day for graduation request (semester 1/2018)	http://supreme.swu.ac.th
Tue 23 Oct 2018		King Chulalongkorn Memorial Day	
November 2018			
Fri 9 – Sat 10 Nov 2018		SWU Open House 2018 (No Class)	
Mon 12 – Fri 16 Nov 2018	8:30 – 15:00	Students meet with their academic advisors for study plan in semester 1/2018 and registration plan in semester 2/2018	Advisors’ office
Mon 19 Nov 2018	8:30 – 16:30	Last day for withdrawal (semester 1/2018)	Educational Service Division
Tue 20 Nov 2018 – Fri 11 Jan 2019	8:30 – 16:30	Request for over minimum credit limit registration / course transfer / institute transfer (semester 2/2018)	Educational Service Division
Mon 26 Nov – Sun 2 Dec 2018	24 hrs	Registration and payment of tuition fee (semester 2/2018)	http://supreme.swu.ac.th
Fri 30 Nov 2018		Last day of class	
December 2018			
Mon 3 – Tue 18 Dec 2018		Final Examination	

Date	Time	Activities	Venue
Wed 5 Dec 2018		Father's Day	
Mon 10 Dec 2018		Constitution Day	
Wed 19 Dec 2018		First semester ends	
Mon 24 – Fri 28 Dec 2018		- RG 4 (registration summary) for semester 2/2018 printed by Faculties - RG 5 (registration result) for semester 2/2018 verified and printed by students - RG 7/1 (list of registered students) for semester 2/2018 printed by instructors	http://supreme.swu.ac.th
.....		Graduation Ceremony	
January 2019			
Tue 1 Jan 2019		New Year's Day	
Thu 3 Jan 2019		Online submissions for TQF3 and TQF4 (semester 2/2018)	http://tqf.swu.ac.th/
Fri 4 Jan 2019	8:30 – 16:30	Last day for grade submission	http://supreme.swu.ac.th
Second Semester: Mon 7 Jan 2019 – Tue 21 May 2019			
Mon 7 Jan 2019		Instruction begins	
Fri 11 Jan 2019	8:30 – 16:30	Last day for over minimum credit limit registration (semester 2/2018)	Educational Service Division
Mon 14 – Mon 21 Jan 2019	24 hrs	Add - Drop (semester 2/2018)	http://supreme.swu.ac.th
Thu 17 Jan 2019	8:30 – 16:30	Last day for changing class schedule of semester 2/2018	Educational Service Division
Mon 21 Jan 2019		Online submissions for TQF5 and TQF6 (semester 1/2018)	http://tqf.swu.ac.th/
Tue 22 Jan 2019		Late payment penalty (30 baht per day)	Educational Service Division
Wed 23 Jan 2019	8:30 – 15:00	- RG 5 (registration result) verified and printed by students - RG 7/2 (list of registered students who have paid tuition fees) printed by instructors	http://supreme.swu.ac.th

Date	Time	Activities	Venue
Thu 24 Jan – Mon 22 Apr 2019	8:30 – 16:30	Withdrawal period (semester 2/2018)	Educational Service Division
Mon 28 Jan – Mon 11 March 2019		Graduation request (semester 2/2018)	http://supreme.swu.ac.th
.....		Sport day (no class cancelation)	
.....		graduation approval granted by SWU council	
February 2019			
Fri 1 Feb 2019	8:30 -16:30	Last day for submitting the “I” grade change for semester 1/2018	http://supreme.swu.ac.th
Tue 19 Feb 2019		Makha Bucha Day	
March 2019			
Fri 1 Mar 2019	8:30 -16:30	Last day for Late payment (30 baht per day penalty)	Educational Service Division
Mon 4 – Fri 8 Mar 2019		Midterm Examination	
Mon 11 Mar 2019	23:00	Last day for graduation request (semester 2/2018)	http://supreme.swu.ac.th
April 2019			
Mon 8 Apr 2019		Chakri Memorial day	
Sat 13 – Tue 16 Apr 2019		Songkran Festival Day	
Wed 17 – Fri 19 Apr 2019	8:30 – 15:00	Students meet with their academic advisors for study plan in semester 2/2018 and registration plan in semester 3/2018	Advisors’ office
Mon 22 Apr 2019	8:30 – 16:30	Last day for withdrawal (semester 2/2018)	Educational Service Division
Tue 23 Apr – Wed 5 Jun 2019	8:30 – 16:30	Request for over minimum credit limit registration (semester 3/2018) <i>(Only students expecting to graduate in academic year 2018)</i>	Educational Service Division
Mon 29 Apr – Fri 3 May 2019		Final Examination <i>(Only senior students in B.Ed. program)</i>	
May 2019			
Fri 3 May 2019		Last day of class	
Mon 6 – Tue 21 May 2019		Final Examination	

Date	Time	Activities	Venue
Mon 13 May 2019		Royal Ploughing Day	
Mon 20 May 2019		Visakha Bucha Day	
Wed 22 May 2019		Second semester ends	
Thu 23 – Mon 27 May 2019	24 hrs.	Registration and payment of tuition fee (semester 3/2018)	http://supreme.swu.ac.th
Tue 28 – Thu 30 May 2019		- RG 4 (registration summary) for semester 3/2018 printed by Faculties - RG 5 (registration result) for semester 3/2018 verified and printed by students - RG 7/1 (list of registered students) for semester 3/2018 printed by instructors	http://supreme.swu.ac.th
Fri 31 May 2019	8:30 – 16:30	Last day for grade submission	http://supreme.swu.ac.th
June 2019			
Thu 20 June 2019		Online submissions for TQF5 and TQF6 (semester 2/2018)	http://tqf.swu.ac.th/
Sat 29 June 2018		SWU Foundation Day	

Language for Careers (International Program)

Suggested Plan of Study (59)

1. Plan for track I: Language for Business

First Year					
First Semester			Second Semester		
General Education			General Education		
SWU 111	Thai for Communication	3(2-2-5)	SWU 122	English for Effective Communication II	3(2-2-5)
SWU 121	English for Effective Communication I	3(2-2-5)	SWU 141	Information Literacy Skills	3(2-2-5)
SWU 151	General Education for Human Development	3(2-2-5)	SWU 252	Aesthetics for Life	3(2-2-5)
Required Major Courses			Required Major Courses		
ELC 111	Careers and Language for Careers	3(2-2-5)	ELC 121	Eastern Culture and Languages	3(3-0-6)
ELC 122	Western Culture and Languages	3(3-0-6)	ELC 123	Personality and Business Manner	3(3-0-6)
			ELC 212	Language and Careers in Multinational Companies	3(3-0-6)
Total Credits 15			Total Credits 18		
Second Year					
First Semester			Second Semester		

General Education			General Education		
SWU 251	Man and Society	3(2-2-5)	SWU 145	Wellness and Healthy Lifestyle	3(2-2-5)
Required Major Courses			Required Major Courses		
ELC 231	Intro. to Language and Linguistics	3(3-0-6)	ELC 232	English Phonetics	3(3-0-6)
ELC 233	Lang. and Cross Culture Comm.	3(2-2-5)	ELC 234	English for Organization Comm.	3(2-2-5)
Elective Major Course			Elective Major Course		
ELC 272	Business Report Writing	3(2-2-5)	ELC 273	Business Reading	3(2-2-5)
Minor Courses			Minor Courses		
CHN/KOR/JPN/VN/FR/GM I		3(2-2-5)	CHN/KOR/JPN/VN/FR/GM II		3(2-2-5)
Total Credits 15			Total Credits 15		

Third Year					
First Semester			Second Semester		
General Education			General Education		
SWU 351	Personality Development	3(2-2-5)	SWU 374	Ethical Careers for Community	3(2-2-5)
Required Major Courses			Required Major Courses		
ELC 241	Social Psychology in Organization	3(2-2-5)	ELC 342	Leadership & Effective Group	3(2-2-5)
ELC 335	Principles of Translation	3(3-0-6)	ELC 336	Creative Writing	3(2-2-5)

First Semester			Second Semester		
Elective Major Course			Elective Major Course		
ELC 371	Eng. for Commerce	3(3-0-6)	ELC 372	Eng. for Marketing	3(3-0-6)
Minor Courses			Minor Courses		
CHN/KOR/JPN/VN/FR/GM III		3(2-2-5)	CHN/KOR/JPN/VN/FR/GM Buss		3(2-2-5)
Total Credits 15			Total Credits 15		

Fourth Year					
First Semester			Second Semester		
Required Major Courses			Required Major Courses		
ELC 375	Public Speaking	3(2-2-5)	ELC391/	Practicum/Practicum Abroad	3(0-9-6)
ELC 493	Seminar in Language for Careers	3(2-2-5)	ELC392		
Elective Major Course			Elective Major Course		
ELC 373	Eng. for Business Conference	3(3-0-6)	ELC 374	Business Interpretation	3(2-2-5)
			ELC 473	English for Retail Management	3(2-2-5)
			ELC 494	Res. Meth for Lg. for Careers	3(2-2-5)
Minor Courses			Minor Courses		
CHN/KOR/JPN/VN/FR/GM Management		3(2-2-5)	CHN/KOR/JPN/VN/FR/GM Culture		3(2-2-5)
Free Elective Course			Free Elective Course		
<i>SWU371</i>	<i>Creativity, Innovation and Tech.</i>	<i>3(2-2-5)</i>	<i>SWU 367</i>	<i>Legal Studies</i>	<i>3(2-2-5)</i>
Total Credits 15			Total Credits 18		

**Language for Careers (International Program)
Suggested Plan of Study (59)**

2. Plan for track II: Language for Hospitality Management

First Year					
First Semester			Second Semester		
General Education			General Education		
SWU 111	Thai for Communication	3(2-2-5)	SWU 122	English for Effective Communication II	3(2-2-5)
SWU 121	English for Effective Communication I	3(2-2-5)	SWU 141	Information Literacy Skills	3(2-2-5)
SWU 151	General Education for Human Development	3(2-2-5)	SWU 252	Aesthetics for Life	3(2-2-5)
Required Major Courses			Required Major Courses		
ELC 111	Careers and Language for Careers	3(2-2-5)	ELC 121	Eastern Culture and Languages	3(3-0-6)
ELC 122	Western Culture and Languages	3(3-0-6)	ELC 123	Personality and Business Manner	3(3-0-6)
			ELC 212	Language and Careers in Multinational Companies	3(3-0-6)
Total Credits 15			Total Credits 18		

Second Year					
First Semester			Second Semester		
General Education			General Education		
SWU 251	Man and Society	3(2-2-5)	SWU 145	Wellness and Healthy Lifestyle	3(2-2-5)
Required Major Courses			Required Major Courses		
ELC 231	Intro. to Language and Linguistics	3(3-0-6)	ELC 232	English Phonetics	3(3-0-6)
ELC 233	Lang. and Cross Culture Comm.	3(2-2-5)	ELC 234	English for Organization Comm.	3(2-2-5)
Elective Major Course			Elective Major Course		
ELC 253	English for Tourism & Hotel Buss.	3(2-2-5)	ELC 351	Eng. for Hospitality Management	3(3-0-6)
Minor Courses			Minor Courses		
CHN/KOR/JPN/VN/FR/GM I		3(2-2-5)	CHN/KOR/JPN/VN/FR/GM II		3(2-2-5)
Total Credits 15			Total Credits 15		

Third Year					
First Semester			Second Semester		
General Education			General Education		
SWU 351	Personality Development	3(2-2-5)	SWU 374	Ethical Careers for Community	3(2-2-5)
Required Major Courses			Required Major Courses		
ELC 241	Social Psychology in Organization	3(2-2-5)	ELC 342	Leadership & Effective Group	3(2-2-5)
ELC 335	Principles of Translation	3(3-0-6)	ELC 336	Creative Writing	3(2-2-5)

First Semester			Second Semester		
Elective Major Course			Elective Major Course		
ELC 353	Eng. for Airline Buss	3(2-2-5)	ELC 354	Eng. for Outb-Tour Conducting	3(2-2-5)
Minor Courses			Minor Courses		
CHN/KOR/JPN/VN/FR/GM III		3(2-2-5)	CHN/KOR/JPN/VN/FR/GM Buss		3(2-2-5)
Total Credits 15			Total Credits 15		

Fourth Year					
First Semester			Second Semester		
Required Major Courses			Required Major Courses		
ELC 375	Public Speaking	3(2-2-5)	ELC391/	Practicum/Practicum Abroad	3(0-9-6)
ELC 493	Seminar in Language for Careers	3(2-2-5)	ELC392		
Elective Major Course			Elective Major Course		
ELC 361	Eng. for Public Rel.	3(2-2-5)	ELC 443	Eng. for HR Management	3(2-2-5)
			ELC 494	Res. Meth for Lg. for Careers	3(2-2-5)
			ELC 495	Independent Study	3(2-2-5)
Minor Courses			Minor Courses		
CHN/KOR/JPN/VN/FR/GM Management		3(2-2-5)	CHN/KOR/JPN/VN/FR/GM Culture		3(2-2-5)
Free Elective Course			Free Elective Course		
<i>SWU371</i>	<i>Creativity, Innovation and Tech.</i>	<i>3(2-2-5)</i>	<i>SWU 367</i>	<i>Legal Studies</i>	<i>3(2-2-5)</i>
Total Credits 15			Total Credits 18		

Language for Careers (International Program) Suggested Plan of Study (59)

3. Plan for track III: Language for Mass Communication

First Year					
First Semester			Second Semester		
General Education			General Education		
SWU 111	Thai for Communication	3(2-2-5)	SWU 122	English for Effective Communication II	3(2-2-5)
SWU 121	English for Effective Communication I	3(2-2-5)	SWU 141	Information Literacy Skills	3(2-2-5)
SWU 151	General Education for Human Development	3(2-2-5)	SWU 252	Aesthetics for Life	3(2-2-5)
Required Major Courses			Required Major Courses		
ELC 111	Careers and Language for Careers	3(2-2-5)	ELC 121	Eastern Culture and Languages	3(3-0-6)
ELC 122	Western Culture and Languages	3(3-0-6)	ELC 123	Personality and Business Manner	3(3-0-6)
			ELC 212	Language and Careers in Multinational Company	3(3-0-6)
Total Credits 15			Total Credits 18		

Second Year					
First Semester			Second Semester		
General Education			General Education		
SWU 251	Man and Society	3(2-2-5)	SWU 145	Wellness and Healthy Lifestyle	3(2-2-5)
Required Major Courses			Required Major Courses		
ELC 231	Intro. to Language and Linguistics	3(3-0-6)	ELC 232	English Phonetics	3(3-0-6)
ELC 233	Lang. and Cross Culture Comm.	3(2-2-5)	ELC 234	English for Organization Comm.	3(2-2-5)
Elective Major Course			Elective Major Course		
ELC 282	Eng Speaking in Modern E-Media	3(2-2-5)	ELC 284	Eng Writing via Modern E-Media	3(2-2-5)
Minor Courses			Minor Courses		
CHN/KOR/JPN/VN/FR/GM I		3(2-2-5)	CHN/KOR/JPN/VN/FR/GM II		3(2-2-5)
Total Credits		15	Total Credits		15

Third Year					
First Semester			Second Semester		
General Education			General Education		
SWU 351	Personality Development	3(2-2-5)	SWU 374	Ethical Careers for Community	3(2-2-5)
Required Major Courses			Required Major Courses		
ELC 241	Social Psychology in Organization	3(2-2-5)	ELC 342	Leadership & Effective Group	3(2-2-5)
ELC 335	Principles of Translation	3(3-0-6)	ELC 336	Creative Writing	3(2-2-5)
Elective Major Course			Elective Major Course		
ELC 362	Movies & Television Script Translation	3(2-2-5)	ELC 363	Eng. for Moderators and MC	3(2-2-5)
First Semester			Second Semester		
Minor Courses			Minor Courses		
CHN/KOR/JPN/VN/FR/GM III		3(2-2-5)	CHN/KOR/JPN/VN/FR/GM Buss		3(2-2-5)
Total Credits		15	Total Credits		15

Fourth Year					
First Semester			Second Semester		
Required Major Courses			Required Major Courses		
ELC 375	Public Speaking	3(2-2-5)	ELC391/	Practicum/Practicum Abroad	3(0-9-6)
ELC 493	Seminar in Language for Careers	3(2-2-5)	ELC392		
Elective Major Course			Elective Major Course		
ELC 364	English for News Reporting	3(2-2-5)	ELC 365	English for Advertisement	3(2-2-5)
			ELC 486	Eng. for Info. Tech. Management	3(2-2-5)
			ELC 494	Res. Meth for Lg. for Careers	3(2-2-5)
Minor Courses			Minor Courses		
CHN/KOR/JPN/VN/FR/GM Management		3(2-2-5)	CHN/KOR/JPN/VN/FR/GM Culture		3(2-2-5)
Free Elective Course			Free Elective Course		
<i>SWU371</i>	<i>Creativity, Innovation and Tech.</i>	<i>3(2-2-5)</i>	<i>SWU 367</i>	<i>Legal Studies</i>	<i>3(2-2-5)</i>
Total Credits		15	Total Credits		18

Extracurricular Activities

1. Open House

The yearly open house gives prospective students the opportunity to learn more about the program, as current students prepare engaging and fun activities to showcase what Language for Careers has to offer. Current students and alumni also answer conventional questions regarding examinations, campus life, and future career choices.

2. Freshmen Orientation

Freshman Orientation is an exciting first step to becoming part of the SWU community. This program gives an overview of opportunities and resources available at the campus.

During Freshman Orientation you will have the chance to:

- **Meet other students and make new friends**
- **Learn about academic expectations**
- **Familiarize yourself with SWU Campuses**
- **and many more**

3. Initiation ceremonies

As first-year students start their university life, they're warmly welcomed by going through a series of activities that represent the distinct culture and customs of SWU community. They will also meet and join other freshmen students as they celebrate with games and music.

4. Teacher Appreciation Day

During Teacher Appreciation Day, students will collaboratively prepare an event for the teachers, in order to honor them and to recognize their lasting contributions to the lives of their students.

5. Business and Language Short Courses Abroad

Outstanding students are given the opportunity to travel to Canada/UK for 3 months to further enhance their skills and knowledge. In this program - the students will be exposed in different cultures.

6. Internship

Students at the end of their Junior year are required to gain internship experience by working, either abroad or locally, for a company or organization, for a minimum period of three months. Students receive hands-on opportunities to work in their desired field and are given valuable experiences that would be beneficial for their post-graduate careers.

7. Public Speaking and Language Competition

The English competition provides students the platform to test the depth of their knowledge and skills, as well as express their creativity, when they compete against other participants from other universities.

8. Field Trips

A field trip is a university course-related, off-campus activity led by a faculty or staff member and designed to serve educational purposes. A field trip would include the gathering of data for research (such as at a geological or archaeological site), participation in a conference or competition, or visits to an event or place of interest.

All SWU students will have the opportunity to take part in a field trip which will enhance the students experience and knowledge of the subjects learned.

9. Community Service

Students contribute positively to the society by volunteering as English teachers in remote schools with less-privileged students. This provides a good and fresh learning experience as well as nurture an attitude of compassion to every student.

10. Dining Etiquette Workshop in a 5-star hotel

Students are given the opportunity to visit a 5-star hotel and learn about tourism, hospitality, and formal dining etiquette from experienced individuals working in the field.

11. LCI Day

LCI Day is a 2-day event conducted by LCI students to showcase their program's projects, activities, and learning resources, as students from different high schools are invited to participate by joining game matches and learning competitions of the event.

Graduation Requirements

In order to graduate, students must have fulfilled the following criteria:

- have completed 126 credits
- have finished at least 400 hours of internship
- have obtained a TOEIC score of 650 or above
- pass a third language test with a certificate

Once all requirements are met, students are eligible to be awarded the degree of Bachelor of Arts in Language for Careers.

Frequently Asked Questions (FAQs)

1. What are my career prospects?

- Language for Careers will equip you with valuable knowledge and skills in order to become a competent individual. Graduates can aim for occupations such as interpreter/translator, language teacher, news writer, flight attendant, hotel front staff and many more.

2. In what field can I pursue a Master's degree after completing my undergraduate studies?

- LCI graduates can proceed to study for Master's degree in the field of Linguistics, Education, Business, Hospitality Management, and others, depending on the student's selected track and desired career in the future.

3. What is the primary language used in teaching? Are all the lectures conducted in English?

- English is the main language used in teaching as well as communicating among lecturers and students.

4. What is the ratio of foreign students studying in this program? Is everyone required to only speak English in class?

- More than half of the students are of Thai nationality. Everyone is required to communicate only in English during class.

5. How do I apply for scholarship or get an access to any kind of financial support?

- Grants and scholarships to study abroad are offered by the program. For more information, go to the website of Center of International Studies (CIS) or contact one of the staff listed on the "Contact" page of this handbook.

6. What should I do to prepare for the university's assessment test?

- The university's entrance exam will include two procedures: written and oral examinations to assess examinees' ability to use and understand English. Passers of IELTS, TOEIC, or TOEFL are exempted from the written test.

8. Does any nationality qualify to apply for the program?

- Yes, as long as the applicant meet the academic requirements and has decent proficiency in English.

9. Will the university provide the proper visa for foreign students?

- To get formal assistance for visa or immigration concerns, please contact this person from the International Affairs team:

Name: Khun Pattama Anu-in

Email: pattamaa@g.swu.ac.th

Phone: 02-649-5000

Office Location: ext. 12350

10. If I want to request for better assistance as I go through the application process, who do I contact?

- Every staff of the university listed on the “Contact” page of this handbook will be able to assist you through your application process.

11. Am I required to wear the University’s uniform throughout the whole year of my study?

- Yes, it is part of the University’s regulations that students follow the proper dress code throughout their course of study.

12. Does the program include every career and all languages?

- The program offers only *three* major tracks: language for business, language for hospitality management and language for mass communication. As for the languages, there are *three* options available as minor courses: German, Japanese, and Chinese.

13. When and where do I apply for internship? How long do I have to do the internship?

- Students start looking for a company at the beginning of junior year. They start their internship at the end of Junior year and must gain at least 400 hours of experience in order to graduate. Both local and international internship are allowed.

Contact Information



Attasith Boonsawad
CIS Director

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Narinthorn S. Behr
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Munchuree Kaosayphandu
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Murray Leigh Ayres
Lecturer

Email: leigh@g.swu.ac.th
Office: Room 248



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Maps



TRANSPORTATION

BTS: Asoke Station → 10- to 15-minute walk to university;
5-minute motorcycle drive

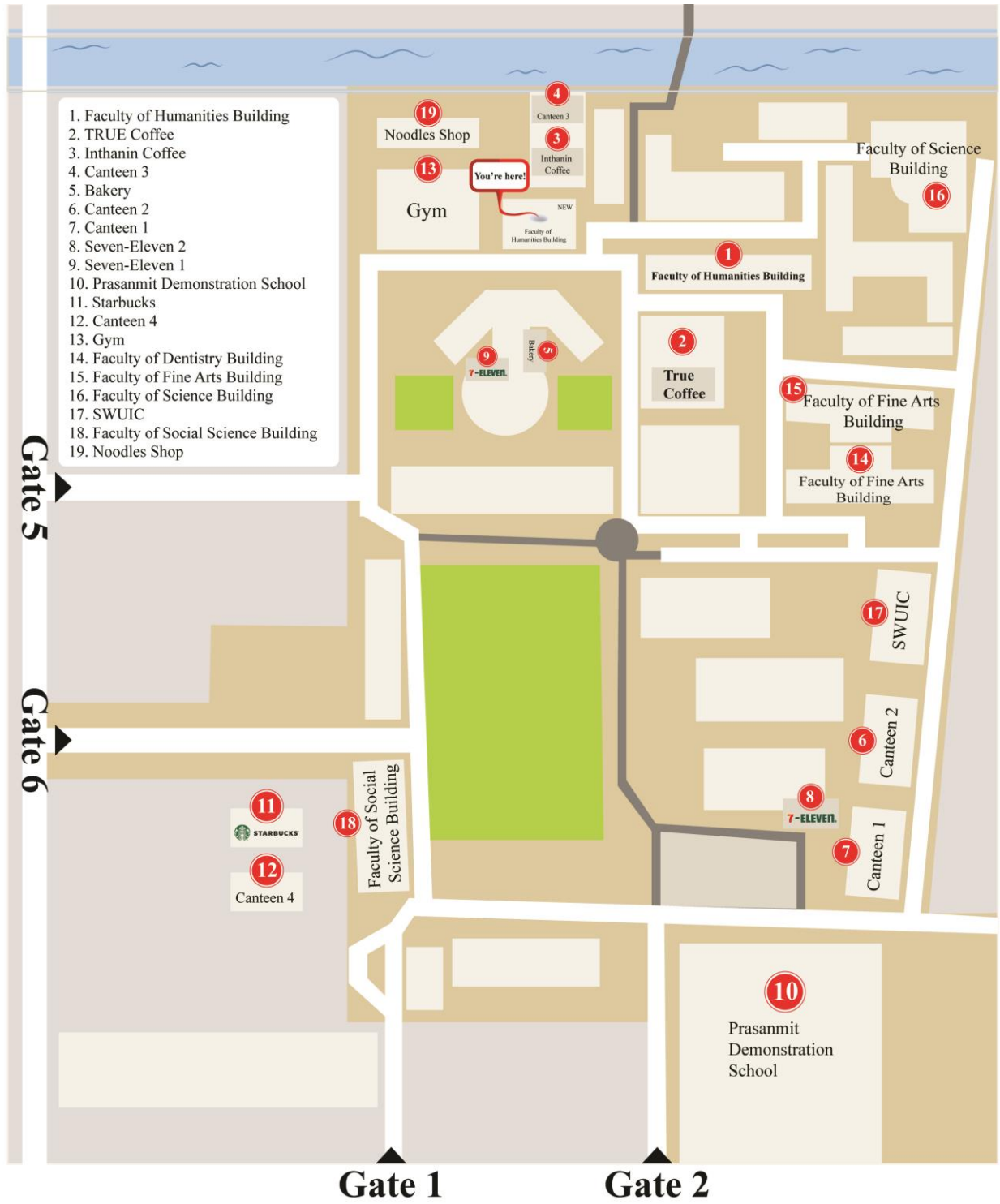
MRT: Petchaburi Station → 5-minute walk to university

Airport Link: Makkasan Station → 10- to 15-minute walk to university;
5-minute motorcycle drive

Boat: Prasanmit → Located just at the back of Faculty of Humanities Building

Bus Number(s): 11, 23, 38, 58, 60, 72, 93, 98, 99, 113, 136, 174, 185, 206, 512

Campus Map



- | | |
|-----------------------------------|------------------------------------|
| 1. Faculty of Humanities Building | 2. TRUE Coffee |
| 3. Inthanin Coffee | 4. Canteen 3 |
| 5. Bakery | 6. Canteen 2 |
| 7. Canteen 1 | 8. Seven-Eleven 2 |
| 9. Seven-Eleven 1 | 10. Prasanmit Demonstration School |
| 11. Starbucks | 12. Canteen 4 |
| 13. Gym | 14. Faculty of Dentistry Building |
| 15. Faculty of Fine Arts Building | 16. Faculty of Science Building |
| 17. SWUIC Building | 18. Faculty of Social Science |

University's Entrances/Exits

Gate #1 → Near the Social Science building and GMM Grammy Building located outside. Take this exit to go to Interchange 21.

Gate#2 → Near the Prasanmit Demonstration School and many food stalls along the street outside.

Gate #5 → On the left side of Humanities Building and near Rutnin Eye Hospital located outside. Take this exit to go to MRT station.

Gate #6 → The main entrance of the University; It's near the Starbucks building; Take this exit to go to BTS station.

**Market inside the university is open every Tuesday and Thursday, near gate #6.*

**Gate #1 and #6 have motorcycle services right outside of the gates.*

Social Media Accounts

Website (SWU): <https://www.swu.ac.th>

Website (LCI): <http://cis.hu.swu.ac.th>

FB Page: @swulci

Twitter: @swulci

References

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